

**California Institute for Regenerative Medicine
Scientific and Medical Research Facilities Working Group Search
Subcommittee**

**Draft Summary Minutes of Subcommittee Meeting
February 22, 2005**

Roll Call

Michael Friedman (Chair)	Present
Robert Klein	Present
Ted Love	Present
Claire Pomeroy	Present
Francisco Prieto	Present
John Reed	Present
Gayle Wilson	Present

Agenda Item # 3:

Consideration of membership requirements for the Scientific and Medical Research Facilities Working Group.

The subcommittee discussed membership requirements and functions for the Facilities Working Group as laid out in Prop 71.

Clarification was sought about the following:

- Which 6 members from the Grants working group would also serve on the Facilities Working Group - intent is for these 6 to be selected from the 7 Patient Advocates from the ICOC who will serve on the Grants Working Group.
- Exclusion criteria specify that Facilities Working Group members cannot receive compensation from any recipient of CIRM funding grants. It was determined that a volunteer faculty member at a non-profit institution can serve since s/he receives no compensation.
- Functional requirement that Facilities grant recipients be not-for-profit. The CIRM will not provide grants to build facilities for for-profit organizations. (They can apply for research grants but not facilities grants.)
 - Working Group and ICOC will eventually need to determine whether for-profit grant recipients can use grants for overhead that includes facilities reimbursement.

- Job Description:
 - 6 year term of service is flexible
 - 4 Meetings Per Year: meeting type not specified; could be done by teleconference
- Facilities Working Group needs scientific expertise as well as real estate
 - Scientific expertise can come from advisors

Patient Advocate membership expectations were discussed in detail as follows:

- This Working Group service would be an additional burden on Patient Advocate ICOC members' time when most are already busy - the first year will be time intensive for them
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- Suggestion to alleviate Advocates: Working Group quorum is currently 65%; can this be reduced to 55%?
 - Consistent policy across all 3 working groups is desired;
 - Bring to full ICOC for approval
 - Conclusion: wrap this stipulation into by-laws which are to be developed
- Flexibility regarding having substitutes/surrogates participate in Working Group business just as ICOC members from Institutions can send surrogates as voting members to ICOC meetings
 - Patient Advocate is an individual, not a representative of an organization so its not the same as having a surrogate who is an executive from an ICOC member's institution
 - Check with counsel and with the AG
- Can Patient Advocates share responsibility, perhaps grouped by disease/illness type, i.e. the two diabetes Advocates?
 - Check with counsel and AG

Agenda Item #4:

Consideration of process for selecting Scientific and Medical Research Facilities Working Group members.

The subcommittee discussed selection criteria for Real Estate Specialist members, the nomination procedure and the flow of the selection process for the Facilities Working Group.

- Real Estate Specialist members "prohibited from receiving compensation from any construction or development entity providing specialized services for medical research facilities" - "entity" reference is interpreted to refer to non-governmental entities
 - Check with counsel and AG

- Criteria list for Real Estate Specialist members:
 - Each criterion is “desired but not required”
 - Want people with one or more of the criteria
 - Ensure that each skill set/criterion is covered by at least one of the Working Group members
 - Add criteria to list as follows:
 - “Extensive experience with general commercial real estate including long term leasing in one or more of the major real estate markets in California”
 - “General experience in facilities management”
- Reimbursement for lost wages
 - Theoretically, there is ability to provide reimbursement for lost wages
 - Needs to be addressed as policy by subcommittee
- Need to determine protocol/procedure on how to deal with planned and unplanned Working Group vacancies
- Conflict of Interest
 - Issues beyond compensation
 - Working Group can have expanded Conflict of Interest code – there are potential conflicts beyond just compensation issues.

Review/Interview Teams:

- Review Team 1: Claire Pomeroy and Francisco Prieto
- Review Team 2: Ted Love and Bob Klein
- Review Team 3: Gayle Wilson and John Reed
- Dr. Friedman, Chair reviews all nominations before distribution to Interview Teams
 - Distribution done qualitatively across Review Teams

Nomination Process:

- Nominations:
 - Committee asked to identify and nominate potential candidates
 - People can self-nominate – make this clear on web site
- Coordination with Grants Working Group Search Subcommittee
 - Dr. Friedman to discuss with Dr. Holmes
 - Bring joint proposal to ICOC on what process should be

- **TIMELINE Voted On and Approved by Subcommittee:**
 - 3/1/05: post request for nominations, with 2 week deadline
 - 3/15/05: Nomination deadline
 - 4/22/05: Interviews complete; recommendations ready for ICOC
 - 5/6/05 or 6/6/05: Present recommendations to ICOC at ICOC Meeting (5/23/05 may also be possibility)
 - Discretion of Subcommittee Chair to present at May or June meeting, to be determined based on timing of Grants Working Group Search Subcommittee recommendations

Agenda Item #5:

Consideration of cost effectiveness for facilities grants including discussion of prototype development, renovation of existing facilities and specialized facilities.

The subcommittee discussed developing a general philosophic framework for the Facilities Working Group to provide a basis for ICOC consideration.

- Importance of considering how we will be viewed as using taxpayer money for building, renovating or leasing facilities – visible value propositions for the state.
- Template/Prototype
 - Cost effectiveness and efficiency
 - Donation of Architectural and Engineering plans
 - Do need to maintain some flexibility in kinds of research CIRM will fund and hence in facilities
 - Be mindful that facilities needs for biological vs. chemical vs. biochemical research are somewhat different
 - Subcommittee asked to send further thoughts/ideas to Melissa King and Dr. Friedman, subcommittee Chair
- Infrastructure: highly specialized facilities needed to support state wide needs
 - Example: production and storage facilities for multiple bio products to service all grantees
- Centers of Excellence to be funded by Grants Working Group:
 - How do these interrelate to facilities grants?
 - Does just the Grants Working Group consider Centers of Excellence grants, or does the Facilities Working Group ring in on this?
 - If leasing, need to do as quickly as possible
- Public comment/questions on Collaborative Use:
 - Whose role is interface between facilities and grantees or others?
 - How do you maximize the effect of collaboration?

Items for discussion with counsel and AG:

1. Flexibility regarding having substitutes/surrogates participate in Working Group business just as ICOC members from Institutions can send surrogates as voting members to ICOC meetings.
2. Can Patient Advocates share responsibility, perhaps grouped by disease/illness type, i.e. the two diabetes Advocates?
3. Real Estate Specialist members “prohibited from receiving compensation from any construction or development entity providing specialized services for medical research facilities” or from “receiving compensation from any recipient of institute funding grants”
 - a. “entity” reference intended to refer to non-governmental entities
 - b. “compensation” intended to refer to compensation received in CA
4. Working Group Quorum of 65%: can this be reduced?

DRAFT