STATE OF CALIFORNIA – PERSONNEL ADMINISTRATION
TRAVEL EXPENSE CLAIM
STD. 262 (REV. 7/2005)

See Instructions and *Privacy Statement On Reverse Side

Page **1** of _____ Pages

CLAIMANT'S NAME	SSN or EMPLOYEE NUMBER*	DEPARTMENT
Neil Littman	██████████	

POSITION	CB/ID No.	DIVISION or BUREAU	INDEX NUMBER
Director, Business Development			

RESIDENCE ADDRESS *	HEADQUARTERS ADDRESS	TELEPHONE NUMBER
████████████	1999 Harrison Street, Suite 1650	(510) 340-9145

	CITY	STATE	ZIP CODE
	Oakland	CA	94612

(1) MONTH/YEAR (2) DATE	TIME	(3) LOCATION WHERE EXPENSES WERE INCURRED	(4) LODGING	(5) MEALS BREAK-FAST	LUNCH	O.T., L/T, N/C, RELO. OR DINNER	(6) INCIDEN-TALS	(7) TRANSPORTATION (A) COST OF TRANS.	(B) TYPE USED	(C) CARFARE, TOLLS, PARKING	(D) PRIVATE CAR USE MILES	AMOUNT	(8) BUSINESS EXPENSE	(9) TOTAL EXPENSES FOR DAY
11/16	0800-1700	Road Show- Sacramento							PC	12.00	179	96.66		108.66
11/2	0800-1700	Travel to Alpha Clinic Mtg. LA ✚				15.01			T	83.46				98.47
11/3	0800-1700	Travel hone ASCC Mtg. LA							T	31.07				31.07
10/11	0800-1700	Roadshow - Gladstone							T	30.33				30.33
	0800-1700													0.00
	0800-1700													0.00
	0800-1700													0.00
														0.00
														0.00
														0.00
														0.00
														0.00
														0.00
(10) SUBTOTALS			0.00	0.00	0.00	15.01	0.00	0.00		156.86	179	96.66	0.00	268.53

COLUMN CODE (ACCTG. USE ONLY)

CLAIM TOTAL 268.53

(11) PURPOSE OF TRIP, REMARKS AND DETAILS (Attach receipts/vouchers when required)

11/16 Road Show in Sacramento at 4501 X Street. $12 = Parking & Bridge Toll
11/2 & 11/3-- Alpha Stem Cell Clinic (ASCC) Quarterly Meeting in Los Angeles- Hotel and airfare paid for directly on CIRM Card.
10/11 Road Show at Gladstone. No alcohol charged on TEC

(12) NORMAL WORK HOURS ██████████

(13) PRIVATE VEHICLE LICENSE NUMBER

(14) MILEAGE RATE CLAIMED
.54

AGENCY ACCOUNTING OFFICE USE ONLY
PAID BY REVOLVING FUND CHECK NUMBER

(15) ... travel expenses incurred by ... ileage rates exceed the minin ... et the requirements as presc ...

CL... DATE 11/30/16

...ENT DATE 12/25/16

(17) SPECIAL EXPENSE AUTHORIZATION - SIGNATURE and TITLE (See Item 17 on reverse) DATE